

ADDENDUM

Position Title: Infection Control Officer Department: Fire Rescue	Class Code:	Position Level:
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ADDITIONAL KEY RESPONSIBILITIES
<ol style="list-style-type: none">1. Work with the Monroe County Fire Rescue Medical Director, Administration, and Staff to review, develop, and administer and additional bloodborne and infectious disease related policies needed to support the Infection Control Program.2. Responsible for coordinating all infection control issues.3. Develops and coordinates the education, prevention and exposure management processes of the Infection Control Program.4. Disseminates infection control information to the field.5. Ensures compliance with post exposure aspects of the Infection Control Plan whenever an exposure is reported. This includes interviewing the employee to determine the severity of the exposure, treatment option counseling (and/or referral to the Medical Director), post-exposure follow-up and documentation as described in the plan.6. Ensures applicable testing and immunizations for all current and newly hired employees.7. Develops and conducts in-service training sessions.8. Ensures all state, local and national standards are met.9. Maintains exposure and immunization databases, and individual infection control personnel files.

APPROVALS
<i>Department Head:</i> Name: _____ Signature: _____ Date: _____
<i>Division Director:</i> Name: _____ Signature: _____ Date: _____
<i>County Administrator:</i> Name: _____ Signature: _____ Date: _____

On this date I have received a copy of my job description relating to my employment with Monroe County.

Name: _____ Signature: _____ Date: _____